

**HIGH DESERT RESIDENTIAL OWNERS' ASSOCIATION  
REGULAR BOARD MEETING MINUTES  
10500 Montgomery Blvd NE  
Building 1, Suite 100  
Albuquerque, NM 87111  
Zoom Online Conference  
March 19, 2024  
5:00 p.m.**

**CALL TO ORDER**

The Board meeting was called to order by President George Marsh at 5:00 p.m. with a quorum present.

**ROLL CALL**

**Board Members Present:**

George Marsh, President  
Bill Pederson, Vice President  
Bob Howell, Secretary  
Ray Berg, Director  
Camille Singaraju, Director  
Harrison Jones, Director

**Board Members Absent:**

None

**Others Present:**

19 Homeowners, VM's or Committee Members  
Nigel Burgess, HOAMCO NM Executive Vice President  
Erin Brizuela, HOAMCO Assistant Community Manager  
Brandy Hetherington, HOAMCO Community Manager  
Marlena Unis, Recording Secretary

**APPROVAL OF AGENDA**

A motion was made by Bill Pederson and seconded by Harrison Jones to approve the agenda for the March 19, 2024, Board of Directors meeting as amended. The motion was carried unanimously.

**APPROVAL OF MINUTES**

A motion was made by Bob Howell and seconded by Bill Pederson to approve the minutes of the February 20, 2024, Board Meeting. The motion was carried unanimously.

A motion was made by Bob Howell and seconded by Harrison Jones to approve the minutes of the February 28, 2024, Budget Meeting. The motion was carried unanimously.

A motion was made by Bob Howell and seconded by Bill Pederson to approve the revised minutes of the January 16, 2024, Board Meeting. The motion was carried unanimously.

### **FINANCIAL REPORT**

Brandy Hetherington reviewed the financial report.

The financial report was included in the Board packet.

### **COMMUNICATIONS & WEBSITE COMMITTEE**

Susan Camp provided the report. She reported that the committee is working on various things including community engagement events. The committee requested approval to facilitate a photo scavenger hunt contest and requested approval of \$100.00 as a prize for the winner. A motion was made by Bob Howell and seconded by George Marsh to support the photo scavenger hunt contest and allocate \$100.00 as requested. The motion was carried unanimously.

### **DOCUMENTS REVIEW COMMITTEE**

Harrison Jones provided the report. The submitted report and minutes were included in the Board packet.

### **GATED VILLAGE GROUP**

No report was provided.

### **LANDSCAPE COMMITTEE**

Camille Singaraju provided a summary of the report. She discussed the ongoing and future projects that the committee is working on.

The report and the minutes were included in the Board packet.

### **NATURAL RESOURCES COMMITTEE**

No report was provided.

### **NOMINATING COMMITTEE**

Tammi Dorsey provided the report. She reported that the committee has received 8 Statements of Interest forms for the four Board of Director positions and that the committee is in the process of scheduling interviews with the candidates.

The report was included in the Board packet.

### **NCC/MODIFICATION COMMITTEE**

The modifications log was included in the Board packet.

### **TRAMWAY CLEAN-UP**

The report was included in the Board packet. The next clean up event will be held on April 20, 2024.

### **VOTING MEMBER GROUP**

Sharon Littrell-Marsh provided the report.

### **WELCOME COMMITTEE**

Sharon Littrell-Marsh reported that the committee is in the process of planning the next welcome event.

The report was included in the Board packet.

### **CRIME AWARENESS**

Mark Soo Hoo provided the report.

### **MANAGEMENT REPORT**

Brandy Hetherington provided the report. She discussed the project summary log and the various projects that are in progress. Brandy discussed the final PlanD Collaborative report and the Legacy Tree Report. Both reports were included in the Board packet.

The Board packet included the Maintenance Projects Log, the Yellowstone Landscape Log, and the Vet Sec Report.

### **NEW BUSINESS**

**Maturing CDARs:** The Board packet included the Alliance Association Bank CD rate sheet and a detailed report of recommendations for reinvestment. A motion was made by Bob Howell and seconded by Bill Pederson to approve the CD schedule as presented. The Board discussed the motion, and it was carried unanimously.

**Voting Member Election Procedure and Code of Conduct:** The Board packet included the proposed Voting Member Election Procedure and Code of Conduct. A motion was made by Bob Howell and seconded by Camille Singaraju to approve the election procedure and code of conduct as presented. The Board discussed the motion, and it was carried unanimously.

**RV Parking Regulations:** The Board discussed the current parking regulations for Recreational Vehicles (RV's). The Board tabled this discussion pending a review by the Document's Review committee.

**Desert Mountain – apron repair reimbursements:** The Board packet included two reimbursement requests submitted by Garret 13224 Pine Forest for \$2,446.61 and Villanueva 13220 Pine Forest for \$2,252.43 for repairs to their driveway aprons prior to learning that Desert Mountain is financially responsible for every driveway apron while the homeowner is responsible for the driveway itself. A motion was made by Bill Pederson and seconded by Camille Singaraju to reimburse Kathy Garret 13224 Pine Forest for \$2,446.61 and Matt Villanueva 13220 Pine Forest for \$2,252.43 for driveway apron repair. The Board discussed the motion, and it was carried unanimously. The reimbursement will be made from the Desert Mountain reserve account.

**Piedra Grande/High Desert Place Irrigation Renovation:** The Board tabled this discussion pending a new proposal.

**Legends Tree Removal:** The Board packet included a request to remove an Association owned tree in the NE corner of the Legends to reduce the maintenance and reduce the risk of potential damage to the wall that is adjacent to the tree. A motion was made by Harrison Jones and seconded by Camille Singaraju to proceed to get cost estimates to remove the tree. The Board discussed the motion, and it was carried unanimously.

**Legacy Tree Invoice:** The Board packet included the Legacy Tree consulting project progress payment of \$4,294.24 for approval. A motion was made by Camille Singaraju and seconded by Bill Pederson to approve the payment of \$4,294.24. The motion was carried unanimously.

**PlanD Collaborative:** The Board packet included the PlanD Collaborative progress payment of \$3,250.28 for approval. A motion was made by Harrison Jones and

seconded by Camille Singaraju to approve the payment of \$3,250.28. The motion was carried unanimously.

**NEXT MEETING DATE**

The next meeting of the HDROA Board will be on April 16, 2024, at 5:00 p.m. at the High Desert Office, 10555 Montgomery Blvd. NE, Bldg. 1, Suite 100.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 7:30 p.m.

The Board reconvened in executive session to discuss legal and individual homeowner matters.

Submitted by: Marlena Unis

Approved by: \_\_\_\_\_  
Bob Howell, Board Secretary Date